

**Minutes of the Meeting of the MICs Board of Directors**  
**Wednesday, May 29, 2024 – 18h00**  
**Via Teams (BMH Lead Site)**

<b>ANSON GENERAL HOSPITAL</b>	
x	Danielle Delaurier – Chair
x	Ann Zsigmond – Vice-Chair
x	Fern Morrissette – Treasurer
x	Ben Lefebvre – Municipal Representative
<b>BINGHAM MEMORIAL HOSPITAL</b>	
x	Oswald Silversen – Chair
	Vacant – Vice-Chair
	Vacant – Treasurer
	Vacant – Municipal Representative
<b>LADY MINTO HOSPITAL</b>	
x	Pat Dorff – Chair
x	Derek Archibald – Vice-Chair
x	Denis Clement – Treasurer
R	Sylvie Charron-Lemieux – Municipal Representative
<b>MICs GROUP OF HEALTH SERVICES</b>	
x	Paul Chatelain – MICs Chief Executive Officer
x	Isabelle Boucher – MICs Chief Nursing Officer
x	Dr. Joey Tremblay – MICs Chief of Staff
R	Dr. Auri Bruno-Petrina – MICs President of Medical Staff
<b>GUESTS</b>	
x	Tiffany Smith – MICs Executive Assistant ( <i>Recording Secretary</i> )
x	Gail Waghorn – MICs Chief Financial Officer
x	Derek Wilson – MICs Chief Financial Officer
x	Shazia Tabssum – Clinical Informatics Lead
x	Dana Rugless – Change Management / Activation Lead

**1.0 Call to Order & Chairs Remarks (D. Delaurier)**

- 1.1 Land Acknowledgement: We would like to acknowledge that we are hosting this meeting from the traditional territory of the Cree, Ojibwe, Ojicree, Algonquin and Métis Peoples of Apitipi Anicinapek Nation and Taykwa Tagamou First Nation, located in Treaty 9 Territory. Miigwetch to all indigenous and Métis partners for sharing their land with us.
- 1.2 The chair opened the meeting and welcomed everyone. They then inquired if there were any declarations of conflict of interest. There were none.

## 2.0 Approval of Agenda (D. Delaurier)

The agenda was reviewed.

Motion:

Moved by: P. Dorff

Seconded by:

Be it resolved,

**THAT** the MICs Board of Directors approve the board agenda as presented.

Carried.

## 3.0 Trustee Education / Presentations

### 3.1 Trustee Education/Presentations

- MICs Change Management / Activation Lead, Dana Rugless, presented on the ONE Project and its progress on the implementation and progress.
- Up staffing has been put in place to assist with the time pressure challenges that have presented with the implementation. We are forecasted to return to optimal wait times in about four weeks time.
- Will be preparing a training package for locums.
- Board Members were invited to ask questions.

## 4.0 Approval of Minutes (D. Delaurier)

4.1 Minutes of the MICs Board of Directors meeting held April 24, 2024, were provided for information.

6.2 changes were noted to be made to AGH/SCM section

Motion:

Moved by: A. Zsigmond

Seconded by: O. Silverson

Be it resolved,

**THAT** the MICs Board of Directors approve the minutes of the meeting held April 24, 2024, as amended.

Carried.

## 5.0 Follow-Up Items

### 5.1 Review of the 2024-2025 Board Work Plan

- The Board Work Plan was reviewed for the month of May.
- Forms for CEO and Chief of Staff performance appraisals have been circulated.
- Board vacancies will be posted in the local papers and social media

## 6.0 MICs Finance

### 6.1 Cash Flow and Investments – G. Waghorn

- The CFO provided a verbal update on the current cash flow and investment portfolio highlighting on the ability to influence the timing of the 2023/24 cash advance loan repayment. This will mitigate the risk that the critical cash incident projected in July will occur prior to MICs receiving the 2024/25 cash advance loan from the Ministry.

- Dividend income is recognized on our financial statements but is reinvested into the portfolio which continues to grow.
- The CFO provided an update on the current capitalized value for the SCM redevelopment as of March 31, 2024. A receivable will be created for the Hospital once the development agreement has been finalized and funding has been secured.
- No additional operating pressure funding was received for AGH/BMH as we had anticipated.
- We are awaiting the 2024 base increase announcement.
- HIP will include a formal budget submission in the fall. Criteria surrounding the performance improvement planning will need to be followed.
- Board Members were invited to ask questions.

#### 6.2 March 2024 Operating Statements – G. Waghorn

- The Board was provided with a verbal update on tentative yearend numbers as they are still being worked on by the CFO and Auditor. Given what we know now, BMH will have an operating deficit (~\$-590,000), AGH will have an operating surplus (\$220,000), SCM will have a deficit (\$-740,000), LMH will have an operating surplus (~\$200,000), and VM will have a small deficit (\$-66,000).
- The funds received or estimated for Bill 124 sizeably reduced or eliminated the deficits for all sites. LMH also received pressures funding of \$902,400.
- The deficit at SCM increased due to yearend adjustments relating to various funding pools (estimates of unspent funds and revenue moved into deferred capital contributions).
- These are draft numbers, final statements will be provided at the June meeting.
- Board Members were invited to ask questions.

### 7.0 **Presentations/Reports** (D. Delaurier)

#### 7.1 Chief Executive Officer Report: (P. Chatelain)

- We are still working on obtaining the Development Agreement for SCM. The fundraising plan has been accepted by the Ministry and we are working with the OFA on the loan agreement. The deadline to be shovel ready is November 30, 2024. The shortfall is approximately \$10M.
- The application to extend our bed license for SCM has been submitted. The current expiry is June 2025.
- The AGH and BMH Automatic Transfer Switch continues. The Pharmacy Upgrade is near completion.
- No news yet on our CT scanner proposal from the Ministry of Health.
- The private physiotherapy service began on April 15, 2024 and we are now finalizing the contract for the physio services at SCM with them.
- MICs went live with Meditech Expanse (EMR) on May 14. This is a huge accomplishment with many years of preparation. Overall, it has been very positive despite the countless hours of our Team Members and physicians. A big thank you for all their hard work!
- Ms. Catherine Wang, Assistant Deputy Minister of Health was planning on visiting BMH and AGH on June 22, 2024. She is touring the northeast hospitals and is looking forward to hearing about what challenges we are currently facing. We will be rescheduling for on later date.
- We have confirmed Mr. David McNeil, CEO of Health Sciences North to be our guest speaker at our AGM on June 26, 2024.
- Board Members were invited to ask questions.

## 7.2 Chief Nursing Officer Report: (I. Boucher)

- The CNO provided a report on the following items:
  - Occupancy remains stable for MICs.
  - Last few weeks has seen a rise in mental health patients, which also increased the need for on-site security.
  - MICs is having challenges meeting the extra demands for transportation for our patients to receive services.
  - Ministry has approved MICs for the CCPN incentive program that offers a \$5000 incentive. We have been approved for 2 nurses for BMH and 5 nurses for AGH. HR is currently working on the posting to post on the HFO Website.
  - We are working towards qualifying for the NNGI (New Nursing Grad Initiative), Enhanced Extern Program and the Clinical Scholar program that are funded by the ministry. More discussion to be had to see if meet the requirements to receive the funding.
  - Emergency Services:
    - Total ER visits MICs: 4764, AGH: 1750, BMH 561, LMH 2453; only an increase at BMH for Q3.
  - CTAS Levels for Q3:
    - CTAS scores remain consistent with previous quarters.
  - ED Wait Times for Q3:
    - The average length of stay in emergency department for low-urgency patients not admitted to hospital for MICs is 6 hours while the provincial target is 4 hours.
    - The average length of stay in emergency for high-urgency patients not admitted to hospital for MICs is 8 hours while the provincial target is 8 hours
    - The average length of stay in emergency department for all patients admitted to MICs hospital average is 10 hours while the provincial target is 8 hours.
    - You can access hospital wait time data for any hospital that reports on the Emergency Room National Ambulatory Reporting System Initiative (ERNI) through the Ministry of Health website. Starting November 2024, MICs will also report on the ERNI platform. It is important to note that for MICs patients travelling to TDH for further tests, their length of stay will include travel time.

## 8.0 **Medical Staff (Dr. J. Tremblay)**

### 8.1 Chief of Staff Report:

- MICs Chief of Staff provided the following report.
  - Recruitment
    - Continue to recruit physicians for all sites; have secured locums for the summer months with hopes to retain them on a permanent basis either as locum or active staff.
    - EDLP continues at AGH.
    - Research project being conducted to determine if access to CT impact physician recruitment; data will be available in about a year from now

- NOSM.
  - 55% of medical school graduates are moving on to become family physician's; highest rate in Canada.
- Retention:
  - HOCC re evaluation reported to have similar numbers as before and will not impact retention.
- ONE Expanse
  - 20% decrease in efficiency should be back to baseline; OR flow not affected.
  - some issues have been identified and hope to be resolved in a timely manner to ensure enhanced patient safety as intended.
- Board Members were invited to ask questions.

#### 8.2 Medical Advisory Committee Minutes

- Provided under separate cover.

### 9.0 **Ontario Health North / MOHLTC Business** (P. Chatelain)

- 9.1 Executive Lead of LTC provided the public copy of on CIS and Ministry Inspections. Three orders have been received.

### 10.0 **MICs Quality Committee** (I. Boucher)

- 10.1 N/A

### 11.0 **Physician & HR Recruitment** (P. Chatelain)

#### 11.1 Frontier Spirit Update

- Frontier Spirit Physician Recruiter is currently attending a recruitment fair in Newfoundland; will request a report for the board on the event.
- Reimbursement for the Frontier Spirit Physician Recruiter's portion to attend the recruitment fair in Alberta has been received; Frontier Spirit Physician Recruiter will be providing a report in the future.

#### 11.2 Recruitment Fair

- CEO reviewed the report provided by MICs Chief Human Resource Officer and MICs HR Coordinator.
- Follow up meeting – community assessment visits to be confirmed
- Upcoming recruitment fairs will be attended by MICs HR Coordinator and Frontier Spirit Recruiter.

### 12.0 **Indigenous and French Language Issues** (P. Dorff)

- 12.1 N/A

### 13.0 **Site Business** (P. Dorff)

#### 13.1 Anson General Hospital:

##### 13.11 SCM Redevelopment Project

- Next steps: OFA term sheet by mid June, need to work with the foundation to develop a solid fundraising plan, hope to have the development agreement signed by mid July.

##### 13.12 Open Forum

- Open Forum held at the IFSS auditorium on May 28, 2024. Clarification on numbers will have to be communicated to the public.

## 13.13 Approval of 2022-2023 SCM LSAA Declaration

Motion:

Moved by: B. Lefebvre

Seconded by: F. Morrissette

Be it resolved,

**THAT** the AGH Board of Directors approve Paul Chatelain, Chief Executive Officer to report that South Centennial Manor has fulfilled its obligations under the long-term care home service accountability agreement (the “Agreement”) in effect during the 2022-2023 Period.

Carried.

## 13.14 Approval of 2023-2024 SCM LSAA Declaration

Motion:

Moved by: A. Zsigmond

Seconded by: B. Lefebvre

Be it resolved,

**THAT** the AGH Board of Directors approve Paul Chatelain, Chief Executive Officer to report that South Centennial Manor has fulfilled its obligations under the long-term care home service accountability agreement (the “Agreement”) in effect during the 2023-2024 Period.

Carried.

13.2 Bingham Memorial Hospital:

13.21 N/A

13.3 Lady Minto Hospital:

## 13.31 Approval of 2022-2023 VM LSAA Declaration

Motion:

Moved by: P. Dorff

Seconded by: D. Clement

Be it resolved,

**THAT** the LMH Board of Directors approve Paul Chatelain, Chief Executive Officer to report that Villa Minto has fulfilled its obligations under the long-term care home service accountability agreement (the “Agreement”) in effect during the 2022-2023 Period.

Carried.

## 13.32 Approval of 2023-2024 VM LSAA Declaration

Motion:

Moved by: P. Dorff

Seconded by: D. Clement

Be it resolved,

**THAT** the LMH Board of Directors approves Paul Chatelain, Chief Executive Officer to report that Villa Minto has fulfilled its obligations under the long-term care home service accountability agreement (the “Agreement”) in effect during the 2023-2024 Period.

Carried.

**14.0 Partnership Business (P. Dorff)**14.1 April 2024 Board Effectiveness Survey Results

- 8 out of 15 surveys were submitted.

14.2 May Board Effectiveness Survey

- The survey was emailed to the Board Members following the meeting.

**15.0 In-Camera**15.1 N/A**16.0 MICs News (P. Dorff)**

- May 2024 MICs Newsletter was provided for information.

**17.0 Next Meeting Date (P. Dorff)**

- Wednesday, June 26, 2024 at 6:00 p.m. (LMH Lead Site) Iroquois Falls Legion Hall

**18.0 Upcoming Meeting Dates**

- As per agenda.

**19.0 Adjournment (P. Dorff)**

- There being no further business, the meeting adjourned at 7:59 p.m.

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CHAIR, Bingham Memorial Hospital

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CHAIR, Anson General Hospital

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CHAIR, Lady Minto Hospital

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SECRETARY, MICs CEO