

Minutes of the Meeting of the MICs Board of Directors
Wednesday, November 27, 2024 – 18h00 Hours
via Teams (BMH Lead Site)

ANSON GENERAL HOSPITAL	
x	Danielle Delaurier – Chair
x	Ann Zsigmond – Vice-Chair
x	Fern Morrissette – Treasurer
x	Ben Lefebvre – Municipal Representative
BINGHAM MEMORIAL HOSPITAL	
x	Oswald Silverson – Chair
x	Gail Waghorn – Vice-Chair
	Vacant – Treasurer
x	Steve Campsall – Municipal Representative
LADY MINTO HOSPITAL	
x	Denis Clement – Chair
x	Pierre Demers – Vice-Chair
	Vacant – Treasurer
x	Sylvie Charron-Lemieux – Municipal Representative
MICs GROUP OF HEALTH SERVICES	
x	Paul Chatelain – MICs Chief Executive Officer
x	Isabelle Boucher – MICs Chief Nursing Officer
x	Dr. Joey Tremblay – MICs Chief of Staff
x	Dr. Auri Bruno-Petrina – MICs President of Medical Staff 6:32
GUESTS	
x	Tiffany Smith – MICs Executive Assistant (<i>Recording Secretary</i>)
x	Derek Wilson – MICs Chief Financial Officer

1.0 Call to Order & Chairs Remarks (O. Silverson)

1.1 Land Acknowledgement

We would like to acknowledge that we are hosting this meeting from the traditional territory of the Cree, Ojibwe, Ojicree, Algonquin and Métis Peoples of Apitipi Anicinapek Nation and Taykwa Tagamou First Nation, located in Treaty 9 Territory. Miigwetch to all Indigenous and Métis partners for sharing their land with us.

1.2 Declaration of Conflicts

The chair opened the meeting and welcomed everyone. They then inquired if there were any declarations of conflict of interest. There were none.

2.0 Approval of Agenda (O. Silverson)

The agenda was reviewed.

We will move 15.6 to in-camera, item 15.4.

Motion:

Moved by: F. Morrissette

Seconded by: P. Demers

Be it resolved,

THAT the MICs Board of Directors approve the board agenda as amended.

Carried.

3.0 Trustee Education / Presentations

3.1 Trustee Education/Presentations

- The CEO delivered an informative presentation titled “Credentialing 101,” which provided valuable insights into the physician credentialing process.
- The CEO provided an update on the progress of the ONE Initiative implementation.
- The CEO provided details on the mandatory EDIB education offered through our Surge Learning platform and the optional education offered through Lambton College.
- Board Members were invited to ask questions.

4.0 Approval of Minutes (O. Silverson)

4.1 Minutes of the MICs Board of Directors meeting held October 23, 2024, were provided for information.

4.2 15.6 grammatical error noted will be changed.

Motion:

Moved by: A. Zsigmond

Seconded by: S. Charron-Lemieux

Be it resolved,

THAT the MICs Board of Directors approve the minutes of the meeting held October 23, 2024, as amended.

Carried.

5.0 Follow-Up Items

5.1 Review of the 2024-2025 Board Work Plan

- Board Orientation will take place on December 2, 2024
- Credentialing 101 education was presented tonight

6.0 MICs Finance

6.1 Second Quarter Financial Reports Including Capital – D. Wilson

- Detailed Q2 review was presented at the Audit and Finance committee meeting this month. High level review will be presented today.

- Reporting requirements now include the purchased service component of salaries expense and report it separately. This includes agency and contractual staff.

BMH

- BMH is operating at a deficit of \$(125,617) at the end of September 2024

AGH

- AGH is operating at a deficit of \$(283,147) at the end of September 2024

SCM

- SCM is operating at a deficit of \$(101,301) at the end of September 2024

LMH

- LMH is operating at a surplus of \$576,669 at the end of September 2024

VM

- VM is operating at a surplus of \$167,408 at the end of September 2024

- HIRF – Each site has submitted three grant proposals for next year. Our current Automatic Transfer Switch project will come up to 1.4 million and we are using 100% of our funding for this project for AGH and BMH. LMH continues to work on the paving project, exterior brick repair and interior renovations – Omnera. Surplus funding requests have been submitted to keep the projects from depleting our cash flow and causing us to dip into the line of credit.
- Board Members were invited to ask questions.

Motion: to approve the second quarter financial reports including capital for Bingham Memorial Hospital, Anson General Hospital, South Centennial Manor, Lady Minto Hospital and Villa Minto as recommended by the Audit and Finance Committee

Moved by: P. Demers

Seconded by: G. Waghorn

Be it resolved,

THAT the MICs Board of Directors approve the September 2024 Operating Statements for Bingham Memorial Hospital, Anson General Hospital, South Centennial Manor, Lady Minto Hospital and Villa Minto as presented.

Carried.

6.2 Capital Budget Summary – D. Wilson

- The CFO provided an updated Capital budget reflecting updates to IT equipment and changes to the building budgets.
- Board Members were invited to ask questions.

Motion:

Moved by: D. Delaurier

Seconded by: A. Zsigmond

Be it resolved,

THAT, the MICs Board of Directors approve to amend the capital budget to include \$124,000 for updates to IT equipment throughout MICs and changes to the building budgets in response to the grants not being approved for Bingham Memorial Hospital, Anson General Hospital, South Centennial Manor, Lady Minto Hospital and Villa Minto as recommended by the Audit and Finance Committee

7.0 Presentations/Reports (O. Silverson)7.1 Chief Executive Officer Report: (P. Chatelain)

- The SCM construction is out for tender with a closing date December 12th – 2pm.
- The ADM visit to Lady Minto Hospital with Catherine Wang and Ontario Health went very well. She was very impressed with our facility, our integrated executive team and our team members.
- The AGH and BMH Automatic Transfer Switch continues. The Pharmacy Upgrade Stage 3 is now in progress.
- The MooseFM is scheduled for Friday, December 6th. The proceeds will go towards a portable Ventilator for LMH; a Glidescope for AGH; and a Monnal T60 Ventilator for BMH.
- We had our Lab accreditation survey during the week of November 4th to 9th. 1220 requirements were assessed. There were only 15 minor non-conformances. (98.8%).
- Our Long-Term Service Awards are now scheduled:
 - ◇ BMH - December 9th 2pm
 - ◇ AGH – December 10th 2pm
 - ◇ SCM – December 11th 2pm
 - ◇ LMH – December 12th 2pm
- Board Members were invited to ask questions.

7.2 Chief Nursing Officer Report: (I. Boucher)

- The CNO provided a report on the following items:
 - Nursing Recruitment and Retention: we have successfully recruited for the Clinical Scholar position. The funding is available until the end of March. Community Commitment Program for Nurses (CCPN) offers an incentive of \$2500, an announcement was made this week indicating they are considering offering a Northern top-up of \$10,000 and a relocation top-up amount of \$10,000 amount. We are hopeful that we will be successful at recruiting.
 - Pharmacy: Phase 3 of the pharmacy update has started. Ontario Colleges of Pharmacists (OCP) will schedule a visit once the project is complete for an inspection of the new space. The temporary pharmacy clerk has resigned, but the regular clerk is returning from maternity leave in early 2025.
 - IPAC: Vaccination Clinics are done. VM outbreak is over.

- Meditech Expanse: Continue to optimize workflows and performance. Weekly huddles are ongoing. Focusing on medication administration safety (med rec and bedside verification) .
- Oncology Site Visit: Site visit at LMH on September 19, 2024. Awaiting report.
- Occupancy Rates: Q2 AGH at 36%, BMH at 30%, LMH at 62%
- ALC Throughput Ratio for Q2: AGH 1, BMH 0.67, LMH 1.11 while the target is 1.
- Oncology Visits are up from Q1 reaching 153 in Q2.
- Telehealth Visits are relatively the same from Q1, showing an increase at BMH in Q2.
- Total number of clinics health in Q2: Allergy: 15, Anesthetic: 21, Surgical: 105, Pre-Admission: 61, Surgical Day Care: 87. Decrease in Surgical activity in Q2 is a result of the summer closure.
- Have received the guidance documents to develop the next quality improvement plan. The plan is due next April.
- Board Members were invited to ask questions.

8.0 Medical Staff (Dr. J. Tremblay)

8.1 Chief of Staff Report:

- Emergency Rooms have been challenging to staff, we are fully staffed at BMH and LMH, still have a few hours to cover for AGH through the Christmas Holidays.
- No emergency surgeries will be scheduled through December due to lack of physician coverage. We currently have an active advertisement up on the HealthForceOntario (HFO) website, though securing a replacement is expected to be challenging. Will also be challenging to find a permanent replacement once Dr. Klassen retires.
- Dr. Mohamed arrived on October 22nd and has started to see her own patients for fee for service. Will be doing meet and greets in January. Communication will go out once details are finalized.
- Meditech Expanse implementation continues at a slow and steady pace, with fewer hiccups being reported. The Northeastern Chiefs of staff have collaborated to draft a letter to the CEO of Expanse, outlining their concerns and are awaiting a response.
- The ADM visit was promising, and we are hopeful to receive more details about the CT Scanner in the near future.
- Cases of whooping cough or pertussis seen in our area. Prolonged cough in children that do not have a history of asthma.

8.2 Medical Advisory Committee Minutes

- Minutes of the October 16, 2024, meeting were provided for information.
- Board Members were invited to ask questions.

9.0 Ontario Health North / MOHLTC Business (P. Chatelain)

9.1 Letter – Financial Position of Hospital Sector

- Letter from the OHS to the Ministers Jones, Behtlenfalvy and Mulrone was shared for information. The letter highlighted on the challenges and uncertainties facing the hospital sector while emphasizing the importance of renewed collaboration for 2024-2025 and beyond. Ontario's hospitals are currently contending with an unparalleled level of financial risk and uncertainty.
- Board Members were invited to ask questions.

9.2 Memo – Hospital finances – Nov. 20, 2024

- Memorandum to Deputy Minister (DM), Deboah Richardson, was shared for information, DM along with the OHA, will be meeting with a cross section of the hospital leadership to better understand the underlying causes of financial pressures and are interested in our action plan to enhance financial stability while maintaining service delivery. More information will be shared with hospitals in the upcoming weeks following discussions.
- Board members were invited to ask questions.

9.3 Letter MOH CT Scanner - LMH

- Letter received from the MOH providing endorsement for the CT Scanner project, given the need for this service for the region.
- Board members were invited to ask questions.

9.4 Assistant Deputy Minister Visit - LMH

- On October 29th, Assistant Deputy Minister Catherin Wang, Laurie Bourne, Director, Hospitals Branch along with Mr. Brian Ktytor, Chief Regional Officer of Ontario Health North, Terry Tilleczek, VP Systems Strategy Planning, Design and Implementation (SSPDI), Adam Day, Consultant, (SSPDI), Anne-Marie Heron, Director (hospitals), Performance, Accountability and Funding Allocation, toured Lady Minto Hospital. The CEO delivered an informative presentation at the event which is included in the agenda package for your reference.

9.5 Villa Minto Inspection Report

- Public Inspection Report was provided for information. The incident was discussed at the last board meeting. Confirming that the items identified are being addressed.

10.0 MICs Quality Committee (I. Boucher)

- N/A

11.0 Physician & HR Recruitment (P. Chatelain)

11.1 Boreal Pulse Update

- CEO provided an update; 3 community assessment visits in the November. Dinner meeting last week with one physician organized by Boreal Pulse. Will be finishing his residency in June of 2025 and are hopeful to secure this physician for the community.

11.2 Timmins Time Article

- Article in the *Timmins Times* was shared for information.

12.0 Indigenous and French Language Issues (O. Silverson)

12.1 Indigenous Healthcare

- Letter submitted from Dr. Chiang; request submitted to include some indigenous art to display in our facilities to improve our efforts in providing a welcoming environment for our indigenous population.

13.0 Site Business (O. Silverson)

13.1 Anson General Hospital:

13.11 SCM Redevelopment Project

- We are in the tendering process for construction. This process is expected to

take six to eight weeks.

- Will be receiving a 2-million-dollar donation to be made public next week.
- FIPPA request has been received to provide the development agreement to members of the Anson General Hospital community. The document identifies in section 6 that it is confidential. Will wait for the Ministry of Long-Term Care to respond.

13.2 Bingham Memorial Hospital:

- N/A

13.3 Lady Minto Hospital:

- N/A

14.0 Partnership Business (O. Silverson)

14.1 Oct. 2024 Board Effectiveness Survey Results

- 14 out of 14 surveys were submitted. Results are attached.

14.2 Nov. Board Effectiveness Survey

- The survey was emailed to the Board Members following the meeting.

15.0 In-Camera

15.1 Motion to go in-camera

Moved by: P. Demers

Seconded by: G. Waghorn

15.2 Medical Staff Hospital Privileges

15.3 Removal of Director

15.4 Removal of Director - motion

15.5 Motion to come out of in-camera

Moved by: P. Demers

Seconded by: F. Morrissette

15.6 Approval of Physician Privileges

Motion: to approve hospital privileges for Dr. Mona Mohamed as active staff, as recommended by the Medical Advisory Committee.

Moved by: F. Morrissette

Seconded by: S. Charron-Lemieux

Be it resolved,

THAT the MICs Board of Directors approve hospital privileges for Dr. Dr. Mona Mohamed as active staff, as recommended by the Medical Advisory Committee as presented.

Carried.

16.0 MICs News (O. Silverson)

- Nov. 2024 MICs Newsletter was provided for information.

17.0 Next Meeting Date (O. Silverson)

- Wednesday, Jan 22, 2025, at 6:00 p.m. (LMH Lead Site)

18.0 Upcoming Meeting Dates

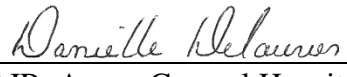
- As per agenda.

19.0 Adjournment (O. Silverson)

- There being no further business, the meeting adjourned at 8:07 p.m.



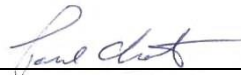
CHAIR, Bingham Memorial Hospital



CHAIR, Anson General Hospital



CHAIR, Lady Minto Hospital



SECRETARY, MICs CEO