

<b>MICs GROUP OF HEALTH SERVICES...</b>  <b>MICs Board of Directors</b>  	<b>TOPIC:</b> In Camera Meetings	<b>NUMBER:</b> GOV-014
	<b>CATEGORY:</b> Board of Directors	<b>DATE:</b> June 26, 2015
	<b>DEPARTMENT:</b> Governance	<b>REVISED DATE:</b> September 10, 2015 January 13, 2016 April 3, 2024
	<b>AUTHORITY:</b> MICs Board Chairs	
	<b>APPROVED SIGNATURES:</b> 	<b>LAST DATE REVIEWED:</b>

## IN-CAMERA MEETINGS

### INTRODUCTION

At meetings of the MICs Board of Directors, a separate agenda with select items deemed confidential will be addressed *in-camera* in order to protect the privacy of individuals and/or business interests of the MICs Group of Health Services.

### POLICY

- The agenda and any other supporting materials shared at *in-camera* sessions shall be marked confidential and handled in such a manner that respects the confidential nature of the material.
- Minutes and supporting materials of the *in-camera* meeting will be documented, clearly marked confidential and kept separate from minutes of the regular meeting in a secure locked file. This information will not be subject to public disclosure.
- The Board will determine what information will be made public; only then will confidential information be disclosed either in an open meeting of the Board or to the public.
- When preparing the agenda, the Board Chairs, in consultation with the CEO, will determine those items of business that should be held *in-camera*.
- Items of business that may be discussed *in-camera* will include, but are not limited to:
  - labor relations or employee negotiations
  - personal matters relating to an identifiable employee, patient, professional staff member or Director of the Corporation
  - matters that, in the opinion of the majority of directors, the disclosure of which might be prejudicial to an individual or to the best interests of the Corporation
    - professional staff appointments, reappointments and changes in privileges
    - litigation or potential litigation matters
    - the security and acquisition of the property of the Corporation
    - information that could threaten the safety or health of an individual
    - information where disclosure could reasonably be expected to harm the financial, security or system interests of MICs
  - Board motion is required to move into, and to rise from, an in-camera session.