

Minutes of the Meeting of the MICs Board of Directors
Wednesday, April 24, 2024 – 18h00
Via Teams (BMH Lead Site)

ANSON GENERAL HOSPITAL	
x	Danielle Delaurier – Chair
x	Ann Zsigmond – Vice-Chair
x	Fern Morrissette – Treasurer
x	Ben Lefebvre – Municipal Representative
BINGHAM MEMORIAL HOSPITAL	
x	Oswald Silverson – Chair
	Vacant – Vice-Chair
	Vacant – Treasurer
	Vacant – Municipal Representative
LADY MINTO HOSPITAL	
x	Pat Dorff – Chair
x	Derek Archibald – Vice-Chair
x	Denis Clement – Treasurer
x	Sylvie Charron-Lemieux – Municipal Representative
MICs GROUP OF HEALTH SERVICES	
x	Paul Chatelain – MICs Chief Executive Officer
x	Isabelle Boucher – MICs Chief Nursing Officer
x	Dr. Joey Tremblay – MICs Chief of Staff
x	Dr. Auri Bruno-Petrina – MICs President of Medical Staff
GUESTS	
x	Tiffany Smith – MICs Executive Assistant (<i>Recording Secretary</i>)
x	Gail Waghorn – MICs Chief Financial Officer
x	Derek Wilson – MICs Chief Financial Officer
x	Jennifer Emond – Executive Lead of Long-Term Care, Director Of Care, VM

1.0 Call to Order & Chairs Remarks (O. Silverson)

- 1.1 Land Acknowledgement: We would like to acknowledge that we are hosting this meeting from the traditional territory of the Cree, Ojibwe, Ojicree, Algonquin and Métis Peoples of Apitipi Anicinapek Nation and Taykwa Tagamou First Nation, located in Treaty 9 Territory. Miigwetch to all indigenous and Métis partners for sharing their land with us.
- 1.2 The chair opened the meeting and welcomed everyone. They then inquired if there were any declarations of conflict of interest. There were none.

2.0 Approval of Agenda (O. Silverson)

The agenda was reviewed.

Motion:

Add:

14.3 Late additions to the agenda

14.4 Vacancies on the board

Moved by: B. Lefebvre

Seconded by: S. Charron-Lemieux

Be it resolved,

THAT the MICs Board of Directors approve the board agenda as amended.

Carried.

3.0 Trustee Education / Presentations

3.1 Trustee Education/Presentations

- The Executive Lead of Long-Term Care reviewed her presentation on Critical Incidents and Ministry Inspections.
- Board Members were invited to ask questions.
- The Executive Lead of Long-Term Care will provide the presentations outlining the adaptation made in response to the new process and framework as well as the support systems put in place to facilitate these changes to ensure we are improving our resident care.
- CNO reviewed the Worklife Pulse Survey report that was provided for information.
- Board Members were invited to ask questions.

4.0 Approval of Minutes (O. Silverson)

4.1 Minutes of the MICs Board of Directors meeting held March 27, 2024, were provided for information.

Amend 11.2 to remove the name of the physician who toured our MICs facilities.

Motion:

Moved by: F. Morrissette

Seconded by: P. Dorff

Be it resolved,

THAT the MICs Board of Directors approve the minutes of the meeting held March 27, 2024, as amended.

Carried.

5.0 Follow-Up Items

5.1 Review of the 2024-2025 Board Work Plan

- The Board Work Plan was reviewed for the month of April.
- Insurance Premiums will be presented tonight.
- The approval for the 2024/2025 HIP has been deferred.
- Forms for CEO and Chief of Staff performance appraisals have been circulated.

6.0 MICs Finance

6.1 Cash Flow and Investments – G. Waghorn

- The CFO provided an update on the current investment portfolio and cash flow situation.
- Dividend income is recognized on our financial statements but is reinvested into the portfolio which continues to grow.
- The CFO provided an update on the current capitalized value for the SCM redevelopment as of March 31, 2024. A receivable will be created for the Hospital once the development agreement has been finalized and funding has been secured.
- No additional operating pressure funding was received for AGH/BMH as we had anticipated.
- Awaiting the 2024 base increase announcement.
- Looking at avenues to reduce operating costs.
- HIP will include a formal budget submission in the fall. Criteria surrounding the performance improvement planning will need to be followed.
- Board Members were invited to ask questions.

6.2 February 2024 Operating Statements – G. Waghorn

- The CFO presented the operating statements for all three sites.

BMH

- BMH is operating at a deficit of (\$711,329) at end of February 2024
- Total Operating Revenue = \$9,332,376
- Total Operating Expenses = \$10,043,704

AGH

- AGH is operating at a deficit of (\$67,216) at end of February 2024
- Total Operating Revenue = \$12,936,722
- Total Operating Expenses = \$13,003,938

SCM

- SCM is operating at a deficit of (\$154,035) at end of February 2024
- Total Operating Revenue = \$6,824,940
- Total Operating Expenses = \$6,978,975

LMH

- LMH is operating at a deficit of (\$1,163,565) at end of February 2024
- Total Operating Revenue = \$17,770,494
- Total Operating Expenses = \$18,934,059

VM

- VM is operating at a surplus of \$39,831 at end of February 2024
- Total Operating Revenue = \$3,427,003
- Total Operating Expenses = \$3,387,172
- Accrual still need to be built in to the bill 124 reimbursement and operating pressure funding.
- Board Members were invited to ask questions.

Motion to approve February 2024 Operating Statements

Moved by: D. Delaurier

Seconded by: P. Dorff

Be it resolved,

THAT, the MICs Board of Directors approve the February 2024 Operating Statements for Bingham Memorial Hospital, Anson General Hospital, South Centennial Manor, Lady Minto Hospital and Villa Minto as presented.

Carried.

6.3 Capital Infrastructure Report – G. Waghorn

- CFO provided a review of the report provided by building services on the status of the capital projects.
- Board Members were invited to ask questions.

6.4 LTC Budget – P. Chatelain

- The CEO reviewed the newly released budget allocations provided by Advantage Ontario for LTC budget.

7.0 Presentations/Reports (O. Silverson)

7.1 Chief Executive Officer Report: (P. Chatelain)

- The finally awaited extension to the construction subsidy has been announced in the provincial budget. While there has been no increase to the top-up of \$35 per resident per day, we welcome the extension to be ready by November 30, 2024, as the working drawings are at 90%. Now the Foundation Board's task is to fundraise for the \$8M shortfall.
- The AGH and BMH Automatic Transfer Switch continues. The Pharmacy Upgrade is near completion. The following projects are now complete at LMH; Replacement of Flooring, Door Fob/Alarm System, Cabinet Unit Heaters Replacement, and the Parking Lot Lighting (receptacles).
- No news yet on our CT scanner proposal from the Ministry of Health.
- The private physiotherapy service began on April 15, 2024.
- We received two Royal Canadian Legion grants in April - \$12,309 for BMH and \$10,000 for AGH.
- Board Members were invited to ask questions.

7.2 Chief Nursing Officer Report: (I. Boucher)

- The CNO provided a report on the following items:
 - The CNO provided a report for information and highlighted on:
 - Occupancy remains stable throughout our sites.
 - Last few weeks has seen a rise in mental health patients, which also increased the need for on-site security.
 - Nursing recruitment and retention efforts are ongoing. Attended two recruitment fairs and hosted our own Career Fair on April 10th in Iroquois Falls. We have successfully recruited an FT RN at BMH; the start date pending and another RN for AGH with a pending acceptance.
 - Introducing clinical extern students in acute care who are subsidized by the ministry.
 - QIPs have now been submitted to Ontario Health and posted to our Website. Will be reviewing the action plans.

- The new leadership walkround schedule will be shared with the new executive team tomorrow.
- Infection Control reports no active outbreaks across MICs. Decrease in outbreaks reported by Public Health.
- Expanse project; will be live in 3 weeks!! Lots of discussion in preparation of our Go live date which remains May 14, 2024. Training ongoing at this time. Establishing a command center for go live support. We are the first group of the second wave to go live.

8.0 Medical Staff (Dr. J. Tremblay)

8.1 Chief of Staff Report:

- MICs Chief of Staff provided the following report.
 - Continue to recruit physicians for all sites; will discuss in-camera later tonight.
 - Emergency Departments:
 - ER's remain stable, AGH with Dr. Sepehr and supported by EDLP. The Stipend program has been extended to September which will help LMH and BMH fill the voids during the summer months. We do not anticipate any ER closures over the summer.
 - OR at LMH is running well, with one small closure due to the inability to find anesthesia locums. OR will close throughout the summer to permit vacation during the summer months.
 - Students/Resident visits in March went well.
 - Mental health patients have increased and is on the rise, more so, post-COVID and during this opioid crisis.
 - LMH seeing a decrease in COVID and respiratory illnesses.
 - MDs have started their ONE training.
- Board Members were invited to ask questions.

8.2 Medical Advisory Committee Minutes

- Minutes of the MAC meeting held March 20, 2024, were provided for information.

9.0 Ontario Health North / MOHLTC Business (P. Chatelain)

9.1 Executive Lead of LTC presented on CIS and Ministry Inspections.

10.0 MICs Quality Committee (I. Boucher)

10.1 2024-2025 Insurance Renewal

- The Cyber Insurance policy renewal was provided for information.

Motion: approval of the HIROC 2024-2025 stand-alone Cyber Insurance policy
Extended Cyber security - \$30,270.00
Cyber & Privacy - \$3,270
Administration Fee - \$500

Moved by: D. Clement
Seconded by: S. Charron-Lemieux
Be it resolved,

THAT, the MICs Board of Directors approve the HIROC 2024-2025 stand-alone Cyber Insurance Policy for Bingham Memorial Hospital, Anson General Hospital, Lady Minto Hospital, Rosedale Center, South Centennial Manor and Villa Minto, for a premium of \$30,270.0

Carried.

10.2 MICs Aggregate Insurance Claims Report

- The CNO reviewed the Aggregate Insurance Claims report for acute and long-term care. HIROC provides the data for this report.
- Four claims were reported (3 for LMH, 1 for SCM), one falling as a potential claim.
- Received verbal notice that one claim is being dismissed, bringing us to having three active claims.
- Board Members were invited to ask questions.

11.0 **Physician & HR Recruitment** (P. Chatelain)

11.1 Frontier Spirit Update

- CEO attended a meeting on April 1^{0th} with the MICs Board Chairs and Mayors of all three communities. Discussed the collaboration of MICS and the Frontier Spirit with the goal of developing a recruitment program for all three sites with an attractive appeal to draw in students and retain them on a permanent contract. Abigail will be the hub of communication.

11.2 Recruitment Fair

- CEO provided a brief update on the recruitment fair attended by MICs Chief Human Resource Officer, MICs HR Coordinator and Frontier Spirit Physician Recruiter, Abigail Brennan. The collaboration of MICs and Frontier Spirit proved to be a positive experience, with Frontier Spirit Recruiter commenting on the superior skill set of the MICs Chief Human Resource Officer and HR Coordinator. We hope to see the follow-through of the potential students that have shown interest and continue to work together a future recruitment fairs.

12.0 **Indigenous and French Language Issues** (O. Silverson)

12.1 N/A

13.0 Site Business (O. Silverson)13.1 Anson General Hospital:

13.11 SCM Redevelopment Project

- The Construction funding subsidy has been extended to November 30th. Page 114 outlines the work that we need to focus on. We are moving forward and on track to get the shovel in the ground. We will focus on obtaining secured funding and work on a fundraising campaign.
- Open Forum will be booked end of May/Early June.

13.12 Approval of two high school bursaries

Motion:

Moved by: A. Zsigmond

Seconded by: D. Delaurier

Be it resolved,

THAT the AGH Board of Directors approve the one \$500.00 bursary for an English-speaking graduate and a \$500.00 bursary for a French-speaking graduate from Cochrane going into the health sciences as presented.

Carried.

13.2 Bingham Memorial Hospital:

13.21 Approval of two high school bursaries

Motion:

Moved by: M. Laderoute

Seconded by: O. Silverson

Be it resolved,

THAT the BMH Board of Directors approve the one \$500.00 bursary for an English-speaking graduate and a \$500.00 bursary for a French-speaking graduate from Cochrane going into the health sciences as presented.

Carried.

13.3 Lady Minto Hospital:

13.31 Approval of two high school bursaries

Moved by: P. Dorff

Seconded by: S. Charron-Lemieux

Be it resolved,

THAT the LMH Board of Directors approve one \$500.00 bursary for an English-speaking graduate and a \$500.00 bursary for a French-speaking graduate from Cochrane going into the health sciences as presented.

Carried.

14.0 Partnership Business (P. Dorff)14.1 March 2024 Board Effectiveness Survey Results

- 8 out of 15 surveys were submitted.

- 14.2 April Board Effectiveness Survey
- The survey was emailed to the Board Members following the meeting.
- 14.3 Last-Minute additions to the agenda - (B. Lefebvre)
- The Board would like to have the information for the agenda submitted one week in advance with no last-minute additions.
 - Addition will be circulated as other business as separate document to ensure the pagination will remain as on the original agenda.
- 14.4 Vacancies on the Board – (B. Lefebvre)
- Discussed the nomination process when a Board Member is up for renewal of another three-year term. As we are following the OHA guidelines we will keep the current nomination process.

15.0 In-Camera

15.1 Motion to go in-camera

Moved by: D. Delaurier

Seconded by: O. Silverson

15.2 Discussion of Medical Staff Hospital Privileges

15.3 Motion to go out of in-camera

Moved by: F. Morrissette

Seconded by: O. Silverson

15.4 Motion to approve hospital privileges

Motion: to approve hospital privileges for Dr. Matthew Prisk and Dr. Diego Mauricio Cuellar Castro as locum tenens in the Critical Care/Emergency Department and Dr. Mohammad Almakky as Locum General Surgery recommended by the MICs Medical Advisory Committee.

Moved by: A. Zsigmond

Seconded by: P. Dorff

Be it resolved,

THAT the MICs Board of Directors approve hospital privileges for Dr. Matthew Prisk and Dr. Diego Mauricio Cuellar Castro as locum tenens in the Critical Care/Emergency Department and Dr. Mohammad Almakky as Locum General Surgery recommended by the MICs Medical Advisory Committee.

16.0 MICs News (P. Dorff)

- March 2024 MICs Newsletter was provided for information.

17.0 Next Meeting Date (P. Dorff)

- Wednesday, May 29, 2024 at 6:00 p.m. (BMH Lead Site) via Teams/Boardrooms

18.0 Upcoming Meeting Dates

- As per agenda.

19.0 Adjournment (P. Dorff)

- There being no further business, the meeting adjourned at 8:47 p.m.

CHAIR, Bingham Memorial Hospital

CHAIR, Anson General Hospital

CHAIR, Lady Minto Hospital

SECRETARY, MICs CEO