

Minutes of the Meeting of the MICs Board of Directors
Wednesday, June 26, 2024 – 18h00
Via Teams/Royal Canadian Legion (BMH Lead Site)

ANSON GENERAL HOSPITAL	
x	Danielle Delaurier – Chair
x	Ann Zsigmond – Vice-Chair
x	Fern Morrissette – Treasurer
x	Ben Lefebvre – Municipal Representative
BINGHAM MEMORIAL HOSPITAL	
x	Oswald Silverson – Chair
	Vacant – Vice-Chair
	Vacant – Treasurer
	Vacant – Municipal Representative
LADY MINTO HOSPITAL	
x	Pat Dorff – Chair
R	Derek Archibald – Vice-Chair
x	Denis Clement – Treasurer
x	Sylvie Charron-Lemieux – Municipal Representative
MICs GROUP OF HEALTH SERVICES	
x	Paul Chatelain – MICs Chief Executive Officer
x	Isabelle Boucher – MICs Chief Nursing Officer
x	Dr. Joey Tremblay – MICs Chief of Staff
R	Dr. Auri Bruno-Petrina – MICs President of Medical Staff
GUESTS	
x	Tiffany Smith – MICs Executive Assistant (<i>Recording Secretary</i>)
x	Gail Waghorn – MICs Chief Financial Officer
x	Derek Wilson – MICs Chief Financial Officer

1.0 Call to Order & Chairs Remarks (O. Silverson)

- 1.1 Land Acknowledgement: We would like to acknowledge that we are hosting this meeting from the traditional territory of the Cree, Ojibwe, Ojicree, Algonquin and Métis Peoples of Apitipi Anicinapek Nation and Taykwa Tagamou First Nation, located in Treaty 9 Territory. Miigwetch to all Indigenous and Métis partners for sharing their land with us.
- 1.2 The chair opened the meeting and welcomed everyone. They then inquired if there were any declarations of conflict of interest. There were none.

2.0 Approval of Agenda (O. Silverson)

The agenda was reviewed.

Add 14.4 Change of Signing Officer

Motion:

Moved by: A. Zsigmond

Seconded by: D. Clement

Be it resolved,

THAT the MICs Board of Directors approve the board agenda as amended.

Carried.

3.0 Trustee Education / Presentations**3.1 Trustee Education/Presentations**

- The CEO provided an update on the progress of the ONE Initiative implementation.
- Board Members were invited to ask questions.

4.0 Approval of Minutes (O. Silverson)

4.1 Minutes of the MICs Board of Directors meeting held May 29, 2024, were provided for information.

6.2 changes were noted to be made to AGH/SCM section.

Motion:

Moved by: B. Lefebvre

Seconded by: D. Delaurier

Be it resolved,

THAT the MICs Board of Directors approve the minutes of the meeting held May 29, 2024, as amended.

Carried.

5.0 Follow-Up Items**5.1 Review of the 2024-2025 Board Work Plan**

- The draft 2024-2025 Board Work Plan has been prepared for the Board.
- The Annual General Meeting report was distributed to Board Members.
- The CEO provided an update on the ONE Initiative.
- The physician appointments will be approved today.
- The committee composition will be voted on today.
- Annual Declaration and Consent forms were provided in the board member packages.
- The Corporate Scorecard was included in the Annual Report.
- The capital budgets are being approved today.
- The CNO will present the Patient Relation Aggregate Report today.

6.0 MICs Finance**6.1 Capital Budgets Update – D. Wilson**

- The Board was provided with the capital budget summary that was presented to the

audit and finance committee on June 13, 2024.

- There is an overall shortfall of what was requested and what is funded by \$620,000.
- We have managed to reduce the shortfall substantially but still need to refine further.
- 3M in Capital Funding was not approved by the ministry and are now searching for alternative funds.
- The 2024-25 cash advance has been approved for 3M and will be received on July 3. The repayment of the 2023-24 cash advance will occur on Friday.

Motion: to approve the 2024-2025 Capital Budget in the amount of \$9,350,000 as recommended by the Audit and Finance Committee

Moved by: D. Clement

Seconded by: B. Lefebvre

Be it resolved,

THAT the MICs Board of Directors approve the 2024-2025 Capital Budget in the amount of \$9,350,000 as recommended by the MICs Audit and Finance Committee as presented.

Carried.

- Board Members were invited to ask questions.

6.2 Capital Building Projects Update – D. Wilson

- The CFO provided an update on the status of the capital projects.
- Board Members were invited to ask questions.

7.0 **Presentations/Reports** (O. Silverson)

7.1 Chief Executive Officer Report: (P. Chatelain)

- We are still working on obtaining the Development Agreement for SCM. The fundraising plan has been accepted by the Ministry and we are working with the OFA on the loan agreement. The deadline to be shovel-ready is November 30, 2024. The shortfall is approximately \$10M.
- We are still waiting to hear about our application to extend our bed license for SCM. The current expiry is June 2025.
- The AGH and BMH Automatic Transfer Switch continues. The Pharmacy Upgrade is now complete.
- We have been asked to update our CT scanner proposal from the Ministry of Health to reflect up to date pricing on renovations, etc.
- The contracted physiotherapy service for SCM has now started.
- We now have a new Minister of Long-Term Care. Ms. Natalia Kusendova-Bashta who takes over Minister Stan Cho in the fall of 2024.
- Board Members were invited to ask questions.

7.2 Chief Nursing Officer Report: (I. Boucher)

- The CNO provided a report on the following items:
 - Occupancy remains stable for MICs. There has been a slight increase for BMH and LMH in Q4. ALC occupancy has increased as well. We are also seeing movement into long-term care.
 - Retention and recruitment - applications are coming in. We have successfully recruited a few full-time RPNs. We are exploring different ministry programs to hopefully secure funding opportunities. There is a new Nursing Retention Toolkit that was released – The executive will review it.

- We have had 2 recent IPAC outbreaks.
- Our pharmacy RPN has resigned. We are currently recruiting for their replacement. Several applications have been received. Interviews are being coordinated. The pharmacy team was busy moving into their new space on June 13th. Phase two of the renovation project is underway.
- We continue to experience issues/challenges and are adjusting to the new workflow. We are holding daily morning huddles to discuss any challenges along with mitigation strategies. We have identified a process for providing support for both the nursing and the physician group.

8.0 Medical Staff (Dr. J. Tremblay)

8.1 Chief of Staff Report:

- MICs Chief of Staff provided the following report.
 - Emergency Department
 - ER coverage has been secured with locums for the duration of the summer months at each site.
 - ONE Expanse
 - Feels the transition is going well, some department speeds are back to baseline efficiency; ongoing issues have initiated after-hours supports.
 - Some issues have been identified and hope to be resolved in a timely manner to ensure enhanced patient safety as ONE Expanse intended.
 - IPAC
 - Outbreaks are minimal; more cases are flowing through emerg.
 - Operating Room
 - The OR is on pause for the summer months to allow for vacation and regular maintenance of the operating room. Elective surgeries will resume in mid August.
- Board Members were invited to ask questions.

8.2 Medical Advisory Committee Minutes

- Minutes of the May 29, 2024, meeting were provided for information.
- Board Members were invited to ask questions.

9.0 Ontario Health North / MOHLTC Business (P. Chatelain)

9.1 N/A

10.0 MICs Quality Committee (I. Boucher)

10.1 Patient Relations Aggregate Report

- The Excellent Care for All Act, 2010, mandates that Ontario hospitals to have a patient relation process and make information about the process accessible to the public. Our data is captured through various available channels. From April 2023 – March 2024, we received a total of 15 concerns/complaints/compliments related to acute care. All submissions have been acknowledged. Feedback is broken down by the type of feedback, feedback by site, feedback from service areas, and feedback by category.

11.0 Physician & HR Recruitment (P. Chatelain)11.1 Frontier Spirit Update

- Frontier Spirit Physician Recruiter has provided a report which will be shared with the Board.

11.2 Recruitment Fair

- Upcoming recruitment fairs are being attended by Frontier Spirit Physician Recruiter.

12.0 Indigenous and French Language Issues (O. Silverson)12.1 N/A**13.0 Site Business** (O. Silverson)13.1 Anson General Hospital:

13.11 SCM Redevelopment Project

- Covered under 7.1

13.12 Anson General Hospital HSAA Declaration of Compliance 2022-2023

Motion:

Moved by: D. Delaurier

Seconded by: F. Morrissette

Be it resolved,

THAT the AGH Board of Directors approve, subject to any exceptions identified in Appendix 1 to this Declaration of Compliance, to the best of the Boards' knowledge and belief, the Hospital has fulfilled its obligations under the HSAA in effect during the Applicable Period and has delivered the required reports referred to in Section 8.6 of the HSAA as presented.

Carried.

13.13 Anson General Hospital HSAA Declaration of Compliance 2023-2024

Motion:

Moved by: A. Zsigmond

Seconded by: D. Delaurier

Be it resolved,

THAT the AGH Board of Directors approve, subject to any exceptions identified in Appendix 1 to this Declaration of Compliance, to the best of the Boards' knowledge and belief, the Hospital has fulfilled its obligations under the HSAA in effect during the Applicable Period and has delivered the required reports referred to in Section 8.6 of the HSAA as presented.

Carried.

13.2 Bingham Memorial Hospital:

13.21 Bingham Memorial Hospital HSAA Declaration of Compliance 2022-2023

Motion:

Moved by: O. Silverson

Seconded by: D. Delaurier

Be it resolved,

THAT the BMH Board of Directors approve, subject to any exceptions identified in Appendix 1 to this Declaration of Compliance, to the best of the Boards's knowledge and belief, the Hospital has fulfilled its obligations under the HSAA in effect during the Applicable Period and has delivered the required reports referred to in Section 8.6 of the HSAA as presented.

Carried.

13.22 Bingham Memorial Hospital HSAA Declaration of Compliance 2023-2024

Motion:

Moved by: O. Silverson

Seconded by: D. Delaurier

Be it resolved,

THAT the BMH Board of Directors approve, subject to any exceptions identified in Appendix 1 to this Declaration of Compliance, to the best of the Boards's knowledge and belief, the Hospital has fulfilled its obligations under the HSAA in effect during the Applicable Period and has delivered the required reports referred to in Section 8.6 of the HSAA as presented.

Carried.

13.3 Lady Minto Hospital:

13.31 Lady Minto Hospital HSAA Declaration of Compliance 2022-2023

Motion:

Moved by: P. Dorff

Seconded by: S. Charron-Lemieux

Be it resolved,

THAT the LMH Board of Directors approve, subject to any exceptions identified in Appendix 1 to this Declaration of Compliance, to the best of the Boards's knowledge and belief, the Hospital has fulfilled its obligations under the HSAA in effect during the Applicable Period and has delivered the required reports referred to in Section 8.6 of the HSAA as presented

Carried.

13.32 Lady Minto Hospital HSAA Declaration of Compliance 2023-2024

Motion:

Moved by: P. Dorff

Seconded by: S. Charron-Lemieux

Be it resolved,

THAT the LMH Board of Directors approve, subject to any exceptions identified in Appendix 1 to this Declaration of Compliance, to the best of the Boards's knowledge and belief, the Hospital has fulfilled its obligations under the HSAA in effect during the Applicable Period and has delivered the required reports referred to in Section 8.6 of the HSAA as presented

Carried.

14.0 Partnership Business (O. Silverson)

14.1 Election of the Board

- O. Silverson called on the CEO to begin the nomination process.

ELECTION OF BINGHAM MEMORIAL HOSPITAL CHAIR

- Nomination of O. Silverson was presented.
- No further nominations were presented.
- O. Silverson agreed to let his name stand.
- O. Silverson was then declared Chair for the 2024/2025 fiscal year.
- The meeting was turned over to the Chair to conduct the remainder of the elections.

ELECTION OF BINGHAM MEMORIAL HOSPITAL VICE-CHAIR

- This position remains vacant.

ELECTION OF BINGHAM MEMORIAL HOSPITAL TREASURER

- This position remains vacant.

ELECTION OF ANSON GENERAL HOSPITAL CHAIR

- Nomination of D. Delaurier was presented.
- No further nominations were presented.
- D. Delaurier agreed to let her name stand.
- D. Delaurier was then declared Chair for the 2024/2025 fiscal year.
- The meeting was turned over to the Chair to conduct the remainder of the elections.

ELECTION OF ANSON GENERAL HOSPITAL VICE-CHAIR

- Nomination of A. Zsigmond was presented.
- No further nominations were presented.
- A. Zsigmond agreed to let her name stand.
- A. Zsigmond was then declared Vice-Chair for the 2024/2025 fiscal year.

ELECTION OF ANSON GENERAL HOSPITAL TREASURER

- Nomination of Fern Morrissette was presented.

- No further nominations were presented.
- Fern agreed to let her name stand.
- Fern was then declared Treasurer for the 2024/2025 fiscal year.

ELECTION OF LADY MINTO HOSPITAL CHAIR

- Nomination of D. Clement was presented.
- No further nominations were presented.
- D. Clement agreed to stand as Chair of the board.
- D. Clement was then declared Chair for the 2024/2025 fiscal year.

ELECTION OF LADY MINTO HOSPITAL VICE-CHAIR

- Nomination of D. Archibald was presented.
- No further nominations were presented.
- D. Archibald was not present at the meeting.
- Will follow up with D. Archibald to accept and be declared Vice-Chair for the 2024/2025 fiscal year.

ELECTION OF LADY MINTO HOSPITAL TREASURER

- This position remains vacant.

Motion:

Moved by: D. Delaurier

Seconded by: B. Lefebvre

Be it resolved,

THAT the MICs Board of Directors approve the election of the officers of the Board of Directors as presented.

Carried.

14.2 May 2024 Board Effectiveness Survey Results

- 9 out of 13 surveys were submitted.

14.3 June Board Effectiveness Survey

- The survey was emailed to the Board Members following the meeting.

14.4 Change in Signing Authority for MICs Group of Health Services

- D. Wilson, MICs' new CFO, is starting in his official role and requires a motion to have the signing authority changed from former CFO, G. Waghorn.

Motion: transfer the signing authority for MICs Group of Health Services to the new Chief Financial Officer, Derek Wilson, starting June 26, 2024.

Moved by: F. Morrissette

Seconded by: D. Clement

Be it resolved,

THAT the MICs Board of Directors approve the transfer of signing authority for MICs Group of Health Services to the new Chief Financial Officer, Derek Wilson, starting June 26, 2024.

Carried.

15.0 In-Camera15.1 Motion to go in-camera

Moved by: D. Delaurier

Seconded by: S. Charron-Lemieux

15.2 Medical Staff Reappointments15.3 Non-Union Salaries Increase 202415.4 Motion to come out of in-camera

Moved by: P. Dorff

Seconded by: Fern Morrissette

15.5 Approval of Medical Staff Reappointments

Motion: to approve the list of reappointments to the Professional Staff in the categories of Active Staff, Locum Tenens, Consulting, Courtesy and Other as recommended by the MICs Medical Advisory Committee.

Moved by: D. Delaurier

Seconded by: S. Charron-Lemieux

Be it resolved,

THAT the MICs Board of Directors approve hospital privileges for all physicians listed in the attachment provided as recommended by the MICs Medical Advisory Committee as presented.

Carried.

15.6 Approval of Non-Union Salaries Increase

Motion: to approve a 3% cost of living increase to the non-union staff and management, excluding executives, effective April 1, 2024, as recommended by the MICs Medical Advisory Committee.

Moved by: A. Zsigmond

Seconded by: S. Charron-Lemieux

Be it resolved,

THAT the MICs Board of Directors approve a 3% cost of living increase to the non-union staff and management, excluding executives, effective April 1, 2024, as recommended by the MICs Medical Advisory Committee as presented.

Carried.

16.0 MICs News (O. Silverson)

- June 2024 MICs Newsletter was provided for information.

17.0 Next Meeting Date (O. Silverson)

- Wednesday, September 25, 2024, at 6:00 p.m. (LMH Lead Site)

18.0 Upcoming Meeting Dates

- The new meeting schedule for the 2024-2025 year was provided for information.

19.0 Adjournment (O. Silversen)

- There being no further business, the meeting adjourned at 8:37 p.m.

CHAIR, Bingham Memorial Hospital

CHAIR, Anson General Hospital

CHAIR, Lady Minto Hospital

SECRETARY, MICs CEO