

Minutes of the Meeting of the MICs Board of Directors

Wednesday, January 22, 2025 – 18h00

Via Teams (LMH Lead Site)

ANSON GENERAL HOSPITAL	
X	Danielle Delaurier – Chair
X	Ann Zsigmond – Vice-Chair
X	Fern Morrissette – Treasurer
	Vacant – Municipal Representative
BINGHAM MEMORIAL HOSPITAL	
X	Oswald Silverson – Chair
X	Gail Waghorn – Vice-Chair
	Vacant – Treasurer
X	Steve Campsall – Municipal Representative
LADY MINTO HOSPITAL	
X	Denis Clement – Chair
X	Pierre Demers – Vice-Chair
X	Dennis Draves – Treasurer
X	Sylvie Charron-Lemieux – Municipal Representative
MICs GROUP OF HEALTH SERVICES	
X	Paul Chatelain – MICs Chief Executive Officer
X	Isabelle Boucher – MICs Chief Nursing Officer
	Dr. Joey Tremblay – MICs Chief of Staff
X	Dr. Auri Bruno-Petrina – MICs President of Medical Staff
GUESTS	
X	Tiffany Smith – MICs Executive Assistant (<i>Recording Secretary</i>)

1.0 Call to Order & Chairs Remarks (D. Clement)

- 1.1 Land Acknowledgement: We would like to acknowledge that we are hosting this meeting from the traditional territory of the Cree, Ojibwe, Ojicree, Algonquin and Métis Peoples of Apitipi Anicinapek Nation and Taykwa Tagamou Nation, located in Treaty 9 Territory. Miigwetch to all indigenous and Métis partners for sharing their land with us.
- 1.2 The chair opened the meeting and welcomed everyone. He then inquired if there were any declarations of conflict of interest.

Conflict of interest declared by Gail Waghorn for 15.2 under the in-camera session.

2.0 Approval of Agenda (D. Clement)

The agenda was reviewed.

Motion:

Amend the agenda to have item:

13.31 will be 3.1

3.1 will be move to 3.2

3.2 will be moved to 3.3

Moved by: P. Demers

Seconded by: G. Waghorn

Be it resolved,

THAT the MICs Board of Directors approve the board agenda as amended,

Carried.

3.0 Trustee Education / Presentations (CEO)

3.1 New Board Member Applicant

Motion:

Moved by: P. Demers

Seconded by: O. Silverson

Be it resolved,

the **THAT**, the MICs Board of Directors approve Dennis Draves' application for a three-year term as treasurer on the Lady Minto Hospital Board of Directors

Carried.

3.2 Surface Laptop Go3

BIT presented two options for new electronic devices and introduced the Surface Laptop Go 3 and the HP Pro Book. Looking to gather feedback on their suitability as an upgrade for the devices currently provided to MICs Board members.

EA will submit a requisition for a quotation to purchase 12 HP Pro Books.

3.3 HIROC – The Reciprocal Model

- The CEO reviewed the Reciprocal Model provided by HIROC Insurance provider.

4.0 Approval of Minutes (D. Clement)

4.1 Minutes of the MICs Board of Directors meeting held November 27, 2024, were provided for information.

Motion:

Moved by: G. Waghorn

Seconded by: P. Demers

Be it resolved,

THAT the MICs Board of Directors approve the minutes of the meeting held November 27, 2024 as amended.

Carried.

5.0 Follow-Up Items (CEO)

5.1 Review of the 2024-2025 Board Work Plan

- The Board Work Plan was reviewed for the month of January.
- Board Peer and Board Chair Assessments were distributed earlier this month.

- CoS Goals and objectives from the performance review are with the Board Chairs for follow-up.
- Will review the QIP and Corporate Scorecard tonight.
- Patient Relations Aggregate Report will be presented tonight.

5.2 Review of Board Self-Assessment Tool Results

- Discussed the results of the OHA Board Self-Assessment Survey
- CEO acknowledged the key areas identified for improvement:
 - 1.18 The board speaks with ‘one voice’ in all communications with stakeholders.
 - 2.1 The board understands and performs its governance role and does not become overly involved in operational issues.
 - 4.6 The Quality Committee effectively performs its role and fulfills the responsibilities of its terms of reference.
 - 4.7 The Governance Committee (or equivalent) effectively performs its role and fulfills the responsibilities of its terms of reference.
 - 5.5 Board materials arrive sufficiently in advance to allow for board members to prepare properly for the meetings.
 - 5.7 The board uses a consent agenda practice that conserves board time without compromising board oversight.
 - 5.9 The Board’s meetings without management focus on the governance process and support from management.
 - 5.10 The board can perform its functions effectively using virtual meetings.
 - 6.1 Directors work well together, seeking consensus, and treat each other with respect and courtesy.
 - 6.3 Once decisions are taken by the board, all members support the position.
 - 6.5 Directors declare conflicts of interest where appropriate.
 - 6.9 The board addresses important issues and decisions at a sufficiently early stage.
- Board Members were invited to ask questions.
- Next survey will go out in October.
- Action plan to be discussed at the upcoming Ad Hoc Meeting.

6.0 MICs Finance (CFO)

6.1 December 2024 Operating Statements

- The CFO gave an update of the financial statements for all sites, period ending December 2024.
- Q3 will be reported to MOH on January 31, 2025.

BMH

- In an operating surplus of \$547,590 at the end of December

AGH

- In an operating surplus position of \$523,399 at the end of December

SCM

- In an operating deficit of (\$824,353) at the end of December

LMH

- In an operating surplus of \$850,147 at the end of December

VM

- In an operating surplus of \$45,894 at the end of December
- Board Members were invited to ask questions

Motion to approve December 2024 Operating Statements

Moved by: S. Charron-Lemieux

Seconded by: G. Waghorn

Be it resolved,

THAT, the MICs Board of Directors approve the December 2024 Operating Statements for Bingham Memorial Hospital, Anson General Hospital, South Centennial Manor, Lady Minto Hospital and Villa Minto as presented.

Carried.

6.2 Capital Infrastructure Budget Update

- The Capital Building Infrastructure Projects report was provided for information.
- Board Members were invited to ask questions.

7.0 **Presentations/Reports** (D. Clement)

7.1 Chief Executive Officer Report: (CEO)

- The SCM construction is out for post tender to conduct a cost review as the original submissions are far over budget.
- We have been approved by the Ministry to go to tender for our CT scanner. We are working on the RFP documents now and will post them in the next couple of weeks.
- The Pharmacy Upgrade Stage 2 is now in progress and should be completed in March 2025.
- The MooseFM Radiothon was very successful, raising over \$33K towards a portable Ventilator for LMH; a Glidescope for AGH; and a Monnal T60 Ventilator for BMH.
- We are pleased to advise that the Royal Canadian Legion, Ontario Provincial Command Branches and Ladies' Auxiliary Charitable Foundation has approved our requests as follows:
 - Rosedale Centre - Matheson (K805/24) \$6,500 towards the purchase of one Arjo Alenti Hygiene Chair
 - Bingham Memorial Hospital - Matheson (K806/24) \$6,500 towards the purchase of two Masimo Root Noninvasive Blood Pressure & Temperature Monitoring Systems
 - Villa Minto - Cochrane (K807/24) \$6,000 for the purchase of two Sentida SC Mobile Beds
 - Lady Minto Hospital - Cochrane (K808/24) \$6,500 towards the purchase of two Masimo Root Noninvasive Blood Pressure & Temperature Monitoring Systems.
- We received some 2024-25 funding announcements in December:
 - LMH - \$390K (Base)
 - AGH - \$225K (Base) and \$408K (one-time)
 - BMH - \$200K (Base) and \$658K (one-time)
- Board Members were invited to ask questions.

7.2 Chief Nursing Officer Report: (CNO)

LMH

- Continued reliance on agency nurses for RN and RPN stability. An agency nurse started in OR/ER and newly recruited RN will begin in March 2025. From late January, a second RN will be available in ER from 1500-2300, Monday to Friday. High occupancy and acuity levels are causing increased overtime and staffing costs. ER staff are struggling with triage delays post-Expanse launch.
- Efforts continue to avoid chemo treatments on Mondays due to workload and staffing concerns. Positive site visit from Sudbury Oncology in September. There is an urgent need for additional storage, pending clearance of the old pharmacist office.
- Experiencing intermittent OR closure due to physician and nursing shortages, with temporary coverage provided by TaDH, Sensenbrenner, or Critical.

AGH

- 2 RNs will be starting and have had success securing accommodations while RPN pool remains stable.
- Increase in inpatient admissions and ER visits due to respiratory viruses.
- Quality improvement projects include Wellness Room.
- Education and staff development initiatives include training and mentorship programs.
- Endoscopy program remains on hold.
- Funding for ED Nursing Education, Retention & Workforce Program used for ACLS, TNCC, etc. courses.

BMH

- Staffing transitions with some vacancies; agency RNs filling gaps.
- High census impacting night shift staffing.
- Quality improvement projects and education programs are ongoing.

Infection Prevention and Control (IPAC)

- Working on compiling hand hygiene and HAI rates for Q2 and managing outbreaks across hospital sites.

Pharmacy Services

- Pharmacy upgrades are ongoing, with the compounding area complete. Phase 3 is expected to be completed by Mar. 2025. Meditech Expanse barcoding processes and policy review in progress.

Accreditation

- All self-assessments for care service areas have been completed, aside from Emergency Preparedness. Governance assessments will be rolled out shortly. Will host two one-hour meetings.
- Board Members were invited to ask questions.

8.0 **Medical Staff (MICs Chief of Staff)**

8.1 Chief of Staff Report

- N/A

8.2 Medical Advisory Committee Minutes

- N/A

9.0 Ontario Health North / MOHLTC Business (CEO)9.1 Lady Minto Hospital, Class M Proposal

- The Lady Minto Hospital in Cochrane has received Ministry approval to tender for the construction of a new CT scanner installation, set for early 2025. This initiative is part of the hospital's efforts to enhance healthcare access for its rural community, which faces significant barriers due to geographical isolation. The local CT scanner will improve diagnostic capabilities, enabling quicker evaluations and treatments, reducing dependency on distant facilities like Timmins and District Hospital.
- The project, estimated at \$1,663,700, has received endorsement from the Ontario Health North Region and is supported by local fundraising efforts. The hospital seeks to add a Group M classification to be able to charge other area hospitals for CT Services, ensuring financial sustainability. This development aligns with Ontario Health's strategic directions of person-centered care, better outcomes, and improved patient experiences.

Motion: to approve Class M classification for Lady Minto Hospital

Moved by: S. Charron-Lemieux

Seconded by: O. Silverson

Be it resolved,

THAT, the MICs Board of Directors supports the assignment of hospitals within our network as Group M – Hospitals under Regulation 964 of the public hospitals, thereby authorizing Lady Minto Hospital to charge an accept payment for the performance of CAT scans.

Carried.

10.0 MICs Quality Committee (CEO for CNO)10.1 2025/2026 Quality Improvement Plan

- Excellent Care for All Act requires hospitals to submit a QIP on an annual basis. This is generated after reviewing the guidance documents and looking at what the proposed indicators are for the year. Stakeholder engagement also develops what the plan will look like. This is due April 1, 2025.
- The Quality Improvement Plan's proposed indicators for 2024-2025 were reviewed for Hospitals and Long-term Care.
- Next Steps are to present the draft plans for review to the Quality Committee and then present them to the Board for approval at the March meeting.
- Board Members were invited to ask questions.

10.2 2025-2026 Corporate Scorecard

- Corporate Scorecard was reviewed for Q2.
- The CEO will inquire to see if data is available to provide the total number of complaints reported.
- Board members were invited to ask questions.

10.3 Patient Relation Aggregate Report

- The Patient Relation Aggregate Report for April – September 2024 was presented, highlighting on the patient relations process and feedback collection. Data per 1,000 patients in Q1 and Q2 showed an increase in complaints, likely due to higher patient volumes, increased acuity, and the transition to Expanse.
- Board members were invited to ask questions.

- 10.4 Minutes of the Quality Meeting held Oct. 2, 2024
- Minutes of the Oct. 2, 2024, Quality Committee meeting were provided for information.
 - Board Members were invited to ask questions.

11.0 Physician & HR Recruitment (CEO)

- 11.1 Boreal Pulse Update
- CEO provided an update; LMH has a community assessment visit is scheduled for Monday. Dr. Breceda is starting at AGH starting in June 2025 and are actively seeking housing accommodations for this physician.
 - CEO will provide the Board with a full list of properties owned by MICs.

12.0 Indigenous and French Language Issues (CEO)

- 12.1 N/A

13.0 Site Business (D. Clement)

- 13.1 Anson General Hospital:

13.12 SCM Redevelopment

- CEO provided an update in 7.1

13.13 New account - Isabelle Marchand

Motion: to authorize the opening of a new bank account with Desjardins Financial for Anson General Hospital, designated for depositing funds received from the Ministry for the SCM Redevelopment and managing future spending related to this project. The account will require the signatures of Derek Wilson, Chief Financial Officer, and Paul Chatelain, Chief Executive Officer as they are the only authorized signatories for the SCM Redevelopment

Moved by: A. Zsigmond

Seconded by: G. Waghorn

Be it resolved,

THAT, the MICs Board of Directors approve the opening of a new bank account with Desjardins Financial for Anson General Hospital, designated for depositing funds received from the Ministry for the SCM Redevelopment and managing future spending related to this project. The account will require the signatures of Derek Wilson, Chief Financial Officer, and Paul Chatelain, Chief Executive Officer as they are the only authorized signatories for the SCM Redevelopment.

Carried.

- 13.2 Bingham Memorial Hospital:

- N/A

- 13.3 Lady Minto Hospital:

- 13.31 Moved to 3.1

14.0 Partnership Business (D. Clement)

14.1 November 2024 Board Effectiveness Survey Results

- 14 out of 14 surveys were submitted.

14.2 January Board Effectiveness Survey

- The survey will be emailed to the Board members following the meeting.

15.0 In Camera

24.1 Motion to go in-camera

Moved by: S. Charron-Lemieux

Seconded by: A. Zsigmond

24.2 Meeting Without Management

24.3 Motion to come out of in-camera

Moved by: P. Demers

Seconded by: F. Morrissette

16.0 MICs News (D. Clement)

- The December 2024 and January 2025 MICs Newsletters were provided for information

17.0 Next Meeting Date (D. Clement)


- Wednesday, February 26, 2025, at 6:00 p.m. (AGH Lead Site) via Teams

18.0 Upcoming Meeting Dates

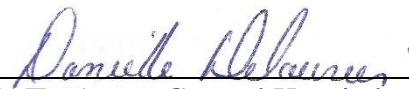
- As per agenda

19.0 Adjournment (D. Clement)

- There being no further business, the meeting adjourned at 8:20 p.m.



CHAIR, Bingham Memorial Hospital



CHAIR, Anson General Hospital



CHAIR, Lady Minto Hospital



SECRETARY, MICs CEO